

All troops and service units that offer in-person programs or meetings must keep a log of who attends those events. This log will be used to assist in contact tracing should we become aware of a positive or presumptive-positive COVID-19 case. Each person who attends the program/meeting must be on this list. If the program/meeting organizer is contacted after the program/meeting, the organizer must immediately contact their Troop Experience Manager and include a copy of this log in the e-mail. The name/identity of the positive or presumptive-positive person cannot be shared. **A NEW LOG IS TO BE USED FOR EACH PROGRAM/MEETING.**

Location/Activity Information _____

Leader(s) in charge_____ **Date**_____

Contact information for primary leader of program meeting:

E-mail: _____ **Phone:** _____



Do not participate if:

- You have had a temperature of 100.4 or higher within the past 24 hours without use of fever-reducing medications.
- You or a member of your household has had respiratory symptoms including cough, runny nose or shortness of breath in the past five days.
- You or any member of your household has been exposed to COVID-19 in the past five days.

Please refer to CHART available on our website for exceptions of when individuals may participate sooner than 14 days.

[illegible]