

NORTH CAROLINA STATE PARKS

Field Trip Request Form



**Notice: This is a request for ranger-guided Field Trip experience. This does not confirm your placement or dates. Please email this completed form to the state park for which you are requesting a field trip. A link to email addresses for state park offices is at the bottom of this form. We aim to respond within 10-days to confirm availability.*

| | | |
|---|--|---------------------------------------|
| Name of Teacher/Coordinator: | | Today's Date: |
| Contact Email: | | |
| Contact Phone Number: | | |
| Name of School or Group: | | |
| Ages/grade levels of kids/students: | | |
| # of students: | | # of adults including teachers |
| | | Total # of people |
| Please let us know if we need to consider adapting activities for special needs students (e.g. mobility issues, visually challenged, sound sensitivity, etc.): | | |
| Please Describe: | | |

| | | | |
|--|--|---|------------------------------------|
| Which state park do you wish to visit: | | Is this your first time leading a field trip to this park? | |
| | | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If applicable, list your second choice for a state park to visit: | | | |
| What curriculum topics do you wish to cover during the field trip? | | | |
| Please share other facility or program requests (e.g., picnic shelter for lunch, Big Canoes Program). | | | |
| *Date(s) desired: * Please indicate multiple days of the week, i.e. not just Fridays. | 1st Preferred Date Choice: | 2nd Date Choice: | 3rd Date Choice: |
| Arrival Time: | | Departure Time: | |

Find park email and telephone numbers at: <https://www.ncparks.gov/find-a-park>

☐ Please check box if you are a NC State Parks staff member. Name: _____ Park: _____